

## Annual General Meeting

**Saturday 16 September 2017, 9:50 AM**

**Hall A, Austria Centre Vienna, Vienna, Austria**

### Minutes

1. **President's opening address**

Josh Copel (President) welcomed the members to the 2017 AGM and thanked them for attending. He reminded the members that the agenda and accompanying materials had been previously posted and were available online. *The meeting was quorate with 299 members present.*

2. **Report of the Board and sub committees**

Josh summarised the activities across the year, reflecting the activities which have been achieved in line with the Society's strategic goals.

In line with goals to achieve (and be recognised for) the highest possible quality and standards in research. ISUOG has been publishing UOG to the highest standards and increasing dissemination: it has an impact factor of 4.71 for 2016 (its highest ever) and it has been ranked 7<sup>th</sup> in its field. Article downloads for 2016 were 1,881,467 (+5.3%), there were 4265 Journal Club slides downloads, 4469 trainee members have received free access to Journal and there have been 6324 UOG App downloads (Android and iOS).

ISUOG has committed to deliver a state of the art World Congress recognised as the leading event in the field, and there have been 2381 registrations for the Vienna congress to date, with the main countries being Austria, UK, USA, Germany and Japan. In a membership survey, over 96% of delegates agreed that they would recommend ISUOG's Congress to a colleague. ISUOG has been developing comprehensive clinical guidelines and currently has 6 in progress: *High order pregnancy, Early pregnancy, Pre-eclampsia, Fetal biometry and growth, Ultrasound in management of fertility problems and How to do a pelvic scan.*

In line with goals to ensure comprehensive, innovative, education programs targeted to all to teach, teach teachers and to improve clinical care, ISUOG ensures comprehensive education through its 53 active trainee partnerships, Basic Training offering in 4 languages and a new strategic framework for Outreach. Our online learning now comprises 400+ Online learning lectures, 100 learning activities in the online CME platform with 98% satisfaction, VISUOG: A visual encyclopedia for ultrasound in obstetrics and gynecology and access to ISUOG On Demand, the Congress web portal. In 2016 ISUOG ran 58 Approved courses with 54 Partners in 31 countries for 7,864 delegates, 3,209 of whom became members. Regarding Outreach, ISUOG now has 23 sites in 11 countries, 42 trainers (88 volunteers), 3 Society partners, 7 industry partners, 29 U/S machines donated and trained 225 trainees. Outreach site visits in 2016 included Oman and Sudan, but some planned trips were deferred due to unrest in various countries. Josh delivered the satisfaction scores for ISUOG courses (all of which exceeded the goal of over 6 out of 7).

In line with goals to engage, retain and grow membership to remain relevant and increase reach and influence, Josh underlined the achievement of 13018 members by end 2016 (the current goal is 22,000 members by 2022) and the importance to retain them. We currently retain: 77% of Journal memberships, 77% of paid memberships and 9% of trainee memberships. ISUOG's primary goal is to retain membership beyond traineeship. ISUOG also aims to increase membership in regions with low activity such as Africa, Australasia, Middle East and North America.

In line with goals to develop strategic partnerships and collaborative ventures to establish ISUOG as the leading authority in the field, Society partners with active MoU's for 2017 include RCOG, SMFM, FIGO,



EBCOG, ISPD, ASUM, CFEF and WATOG. Regarding trainee partnerships, ISUOG had 30 active trainee partnerships in 2016 and 8 new trainee partnerships in 2016 in Haiti, Malaysia, Romania, India, Ireland and Austria. We have currently 4,468 trainee members in comparison to 1,502 in 2012.

In line with goals to establish communication strategies to engage with stakeholders, increase influence and improve care, Josh introduced ISUOG's new website, launched this year. He highlighted the ultrasound credits available and noted that the click rate is 17%, which is higher than average.

In line with goals to strive for excellence and efficiency in operations through continuous improvement towards best practice in governance, management, employment and learning, Josh announced that ISUOG has completed a management review and is currently conducting reviews of its governance. He stressed ISUOG's goal to support staff development and operational improvement.

Josh outlined the upcoming International Symposium in Athens 2018, 20-22 April and the critical dates for the Singapore Congress 2018, 20-24 October and thanked George Yeo's for his support in establishing local partnerships there.

### 3. **Report and Accounts for year end 2016**

A summary of ISUOG's annual accounts was published online ahead of the meeting and summarised on screen. Tom Bourne (Treasurer) opened his report by summarising ISUOG's risk analysis. The larger risks were a decreasing income for the World Congress and Congress income foreign exchange risks. Other risks are ISUOG's reliance on individual staff, Governance structure changes, a perceived risk to Outreach volunteers around travel within politically unstable environments (where a full risk evaluation and security protocol is in progress), the increasing use of technology to deliver education and Communications risks around increased engagement on social media. The society's main income streams are the Congress and membership and thirdly the Journal. There is not a lot of diversity of income, which is an issue we should address going forward. Tom anticipated that course income will decline due to a general move to online.

Tom summarised the 2017 reserves policy: we have a minimum reserve of 18 months' budget, and maximum 24, leaving reserves of £148,136 above the minimum level which had been allocated to project expenditure in 2017. He summarised that other assets included the building in London and the Education fund 'Endowment' support and sustainably fund education (potential income currently £138K per year).

Tom summarised the incoming resources for 2016 at £2,925,509 which included flattening of membership income in spite of membership growth (due to a move away from Journal memberships and lower pricing structure), the higher congress income as anticipated due to greater attendance in Europe and also the foreign exchange gain (which is largely unrealised).

Expenditure for the year ended at £1,580,451: member costs were down due to efficiency measures, the new publisher contract and pricing structures. Congress expenditure is higher due to its location and there was an increase in Education costs which include work done this year on basic training provision, specialist staffing, CME and VISUOG and he noted a gain on ISUOG's investment assets.

Tom summarised that the society's income is not going up that much, but he highlighted two increases due to the office being sold 2014 and an investment gain in 2016.

### 4. **Minutes of the Annual General Meeting, Rome, 2016**



Aris Papageorgiou (ISUOG Honorary Secretary) asked the membership for a motion to approve the minutes from the previous year's AGM in Rome; Pavel Calda approved the motion with none against.

*The minutes of the Annual General Meeting in Rome 2016 were unanimously accepted without change.*

#### 5. **Appointments and retirements**

Aris asked the membership for a motion to approve the reappointments, new appointments and retirements to / from the Board.

*Board retirements by rotation:*

- Alain Gagnon (Canada)
- George Yeo (Singapore)
- Daniela Prayer (Austria)
- Katia Bilardo (Netherlands)
- Laurent Salomon (France)

*Re-appointments to the Board (for approval)*

- George Yeo (Singapore) – for a one year term or until governance review is completed
- Daniela Prayer (Austria) – for a one year term or until governance review is completed
- Katia Bilardo (Netherlands) – as President Elect, for a 4 year term
- Laurent Salomon (France) – as incoming chair of the Scientific committee, for a 4 year term

Aris reported that external auditors have suggested that our trustee numbers are in excess of what is appropriate for a charity of our size, and subsequently our Board is undergoing a governance review. Normally Trustees have a 4 year appointment, voted on at the AGM. This year we are appointing Daniela Prayer and George Yeo for a 1 year term or until governance review is completed. Larry Platt approved the motion with none against.

*The appointments and retirements were approved unanimously.*

#### 6. **Appointment of the auditors**

Tom Bourne asked for questions to the accounts and then proposed a motion reappoint the auditors (Sayer Vincent) for next year. Larry Platt proposed and Christoph Brezinka seconded the motion to approve the accounts and reappoint the auditor. This was approved with none against.

#### 7. **Awards and acknowledgements**

Dr Greg DeVore, will receive the 2017 Ian Donald Gold Medal Award and Prof. Gail Ter Haar will receive the 2017 Ian Donald Award for Technical Development during the opening ceremony. Greg DeVore's lecture will take place on Sunday 17 September at 7.30am.

Aris welcomed Jon Hyett as the Education committee chair and Laurent Salomon as the co-chair of the Scientific committee.

Aris invited Josh to present awards to the retiring Board members and Committee Chairs. Aris congratulated and thanked Caterina Bilardo for her work as Education committee chair from 2013-2017 and for her enormous achievements on the ISUOG Basic Training programme, which is near completion. Aris also announced that Alain is sadly retiring from the board having served for 11 years and thanked him for his deep commitment to the Society's principles and his integrity, which has helped the Society enormously.

Josh made a motion to adjourn the meeting. All were in favour. Josh thanked the members for attending and declared the AGM closed.